



SRM ENERGY LIMITED

REGD. OFFICE: ROOM NO. 2, GROUND FLOOR, 1A MALL ROAD, SHANTI KUNJ,
VASANT KUNJ, NEW DELHI - 110070

CIN L17100DL1985PLC303047
TEL. NO. +91-011-4576 8283

website: www.srmenergy.in
email: info@srmenergy.in

Ref: SRMEL/ST.EX./2024-25/

Dated: 27.09.2024

BOMBAY STOCK EXCHANGE LIMITED
DEPARTMENT OF CORPORATE SERVICES
FLOOR 25, PHIROZE JEEJEEBHOY TOWERS,
DALAL STREET,
MUMBAI-400001

Our Scrip Code: 523222

Ref.: Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Sub: Intimation to the shareholders of the Company holding shares in physical mode to complete their KYC pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated May 17, 2023 and Circular No. SEBI/HO/MIRSD /POD-1/P/CIR/2023/181 dated November 17, 2023 ("Circulars").

Dear Sir/Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that in compliance with the aforesaid circulars, the Company has completed the dispatch of the personal letters to all the identified shareholders of the Company holding shares in physical mode with a request to complete their KYC details with the Company / RTA.

A copy of the certificate from the courier company certifying the completion of dispatch of aforesaid letters and a copy of the letter (along with its annexures) are annexed herewith and marked as ***Annexure A*** and ***Annexure B***, respectively.

This is for your information and record please.

Thanking you,

Yours Faithfully,
For **SRM Energy Limited**

(Pankaj Gupta)
Company Secretary and Compliance Officer
M. No. A63088

Encl. as above

SRM/DL11A/2023

26-09-2024

SRM ENERGY LIMITED

Room No. 2, Ground Floor,
1A Mall Road, Shanti Kunj,
Vasant Kunj, New Delhi - 110070

Confirmation of Completion of Dispatch of KYC LETTERS and relevant documents of SRM Energy Limited

Dear Sir/Mam,

We wish to certify and confirm that the job of sending 4114 nos. of KYC LETTER and other relevant documents by way of courier service tendered by SRM Energy Limited has been successfully completed on September 26, 2024.

For Anand Mail Express Private Limited


Anand Sharma
Managing Director



SRM ENERGY LIMITED
CIN: L17100DL1985PLC303047
Regd. off: Room No. 2, Ground Floor, 1A Mall Road,
Shanti Kunj, Vasant Kunj, New Delhi - 110070
Phone: +91 (11) 45768283
Email: info@srmenergy.in & cs@srmenergy.in, Web: www.srmenergy.in

Dear Shareholder,

Sub: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities.

This is to bring in your kind notice that Securities & Exchange Board of India (SEBI) vide its Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated May 17, 2023 and Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023, has made it mandatory for the Security Holders (holding shares in physical form) to furnish/update PAN, Email address, Mobile number, Signature, Bank account details and Nomination details with the Company's RTA/Company

In this connection, please note that the Physical Security Holders who have not updated their PAN, Email address, Mobile number, Signature, Bank account details and Nomination details shall not be eligible to lodge grievance or avail any service request from the Company's RTA/Company. The Security Holder shall be:

1. Eligible to lodge grievance or avail any service request from the Company's RTA/Company only after furnishing the complete documents/details aforesaid.
2. Eligible (with effect from April 01, 2024) for any payment including dividend, interest or redemption (if any) in respect of such folios, only through electronic mode upon furnishing all the aforesaid details in complete manner.

Accordingly, you are requested to furnish valid PAN, KYC and nomination details to RTA of the Company in the following forms as notified by SEBI:

Forms	Description
Form ISR-1	Request for registering PAN, KYC details or changes / up-dation thereof. (Along with necessary attachments / documents as stated in the form itself)
Form ISR-2	Update of signature of securities holder (Along with the information / details as required in the form itself)
Form SH-13	Nomination Form
Form ISR-3	Declaration to opt-out from Nomination
Form SH-14	Cancellation of nomination by the holder(s) (along with ISR-3)/ Change of nominee

The aforesaid Forms are enclosed herewith and can also be downloaded from the website of the Company at www.srmenergy.in or from the website of the Company's RTA at www.mcsregistrars.com.

You are requested to kindly take note of the above and furnish the aforesaid information/documents at the earliest to the Company's RTA - MCS Share Transfer Agent Limited at F-65, 1st Floor, Okhla Industrial Area, Phase-1, New Delhi - 110020 (Ph. No. 011-41406149) through any one of the following mode of submission:

1. **In Person Verification (IPV):** by producing the originals to the authorized person of the RTA, who will retain a copy(ies) of the document(s), against an acknowledgment by RTA with IPV Stamping with date and initials.
2. **Through Post:** by furnishing self-attested hard copies of the relevant documents.
3. **Through Electronic Mode with e-sign:** by furnishing the documents to RTA at helpdeskdelhi@mcsregistrars.com provided that the documents shall have e-sign* of the holder(s)/Claimant(s).

*E-sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing the signing of requested data by e-sign user. You may approach any of the empanelled e-sign Service Providers available on <https://cca.gov.in/> for the purpose of obtaining an e-sign.

Thanking you,
 For SRM Energy Limited

(Pankaj Gupta)
 Company Secretary and Compliance Officer
 ICSI M. No. A63088

Date: 20.09.2024
 Place: New Delhi

Encl: as above.

This is computer generated letter and does not require a signature.

(see SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

Date: ____/____/____

☐ PAN	☐ Bank details	☐ Signature
☐ Mobile number	☐ E-mail ID	☐ Address

Name of the Issuer Company		Folio No.:
Name(s) of the Security holder(s) as per the Certificate(s)	1. 2. 3.	
Number & Face value of securities		
Distinctive number of securities (Optional)	From	To

✓		Document / Information / Details	Instruction / Remark
1		PAN of (all) the (joint) holder(s)	
		PAN Whether it is Valid (linked to Aadhaar): ☐ Yes ☐ No	□ □ □ □ □ □ □ □ □ □ , □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ PAN shall be valid only if it is linked to Aadhaar by March 31, 2023* For Exemptions / Clarifications on PAN, please refer to Objection Memo in Page 6 & 7
2		Demat Account Number (Optional)	□ Also provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.
3		Proof of Address of the first holder	Any one of the documents, only if there is change in the address; ☐ Unique Identification Number (UID) (Aadhaar) Valid Passport/ Registered Lease or Sale Agreement of Residence / Driving License ☐ Flat Maintenance bill accompanied with additional self-attested copy of Identity Proof of the holder/claimant. ☐ Utility bills like Telephone Bill (only land line)/ Electricity bill / Gas bill -Not more than 3 months old.

		☐ Identity card / document with address, issued by any of the following: Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions duly attested by the employer with date and organisation stamp ☐ For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken. ☐ Proof of address in the name of the spouse accompanied with self-attested copy of Identity Proof of the spouse. ☐ Client Master List (CML) of the Demat Account of the holder / claimant, provided by the Depository Participant.
4	Bank details (to be updated for first holder in case of joint holding)	Account Number: _____ # Bank Name: _____ Branch Name: _____ IFS Code: _____ Provide the following: ☐ Original cancelled cheque bearing the name of the security holder; OR ☐ Bank passbook/statement attested by the Bank;
5	E-mail address	_____ #
6	Mobile	_____ #

* or any date as may be specified by the CBDT

(DP: Depository Participant)

In case it is not provided, the details available in the CML will be updated in the folio

Authorization: I/ We authorise you (RTA) to update the above PAN and KYC details in following additional folio(s) held in my / our name (use Separate Annexure if extra space is required):

S. No.	Name of the Issuer/Company	Folio No.	Quantity of Securities	Face value of securities	Distinctive number of securities (Optional)

in which I / We are the holder(s) (strike off what is not applicable).

Declaration: All the above facts stated are true and correct.

	Holder 1	Holder 2	Holder 3
Signature	✓		
Name	✓		
Full address	✓		
PIN	□□□□□□	□□□□□□	□□□□□□

Form ISR – 2

(see SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

Confirmation of Signature of securities holder by the Banker

1. Bank Name and Branch		
2. Bank contact details Postal Address Phone number E-mail address		
3. Bank Account number		
4. Account opening date		
5. Account holder(s) name(s)	1) 2) 3)	
6. Latest photograph of the account holder(s)		
1st Holder	2nd Holder	3rd Holder
7. Account holder(s) details as per Bank Records		
a) Address		
b) Phone number		
c) Email address		
d) Signature(s)		
1)	2)	3)
Signature verified as recorded with the Bank		
Seal of the Bank		
	(Signature)	
Place:	Name of the Bank Manager	
	Employee Code	
Date:	E-mail address	

Form No. SH-13

Nomination Form

[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014]

To

Name of the company:

Address of the company:

I/We the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) PARTICULARS OF NOMINEE/S —

(a) Name:

(b) Date of Birth:

(c) Father's/Mother's/Spouse's name:

(d) Occupation:

(e) Nationality:

(f) Address:

(g) E-mail id:

(h) Relationship with the security holder:

(3) IN CASE NOMINEE IS A MINOR--

(a) Date of birth:

(b) Date of attaining majority

(c) Name of guardian:

(d) Address of guardian:

Name:

Address:

Name of the Security

Holder (s)

Signature

Witness with
name and address

Form ISR - 3

Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Name of the Company :
Registered Address of the Company:

I / we the holder(s) of the securities particulars of which are given hereunder, **do not wish to nominate** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities	Certificate No.	Distinctive No.

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s) *
Sole / First Holder Name

Signature(s)

Second Holder Name

Third Holder Name

* Signature of witness, along with name and address are required, if the account holder affixes thumb impression, instead of signature

Form No. SH-14

Cancellation or Variation of Nomination

[Pursuant to sub-section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the Companies (Share Capital and Debentures) Rules 2014]

Name of the company:

I/We hereby cancel the nomination(s) made by me/us in favor of.....(name and address of the nominee) in respect of the below mentioned securities.

or

I/We hereby nominate the following person in place of as nominee in respect of the below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being cancelled / varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) (a) PARTICULARS OF THE NEW NOMINEE:

- i. Name:
- ii. Date of Birth:
- iii. Father's/Mother's/Spouse's name:
- iv. Nationality:
- v. Address:
- vi. E-mail id:

vii. Relationship with the Security holder:

(b) IN CASE NEW NOMINEE IS A MINOR--

- i. Date of Birth:
- ii. Date of attaining majority
- iii. Name of guardian:
- iv. Address of guardian:

Signature

Name of the Security

Holder (s)

Witness with name and address